**TO ALL IMM MEMBERS,**

**NOTICE OF 35TH ANNUAL GENERAL MEETING**

Notice is hereby given that the 35th Annual General Meeting of the IMM will be held as follows:

|  |  |  |
| --- | --- | --- |
| Format | **:** | Online Meeting (Zoom)  |
| Date | : | 21st March 2025 (Friday) |
| Time | : | 3.00 pm – 6.00 pm |

#### AGENDA

1. Adoption of the agenda
2. President’s address
3. To approve the minutes of the 34th Annual General Meeting (\*)
4. To receive and adopt the 2024 report of the council presented by the Honorary Secretary of IMM (\*)
5. To receive and adopt the 2024 statement of accounts presented by the Honorary Treasurer of IMM (\*)
6. Tabling the appointment of Internal & External Auditor(s) for 2025 by the Honorary Treasurer of IMM
7. Any other matters

(\*) can be accessed electronically on IMM website (www.iomm.org.my) after 10th Feb 2025.

By order of the Council, Date: 2nd January 2025

Assoc. Prof. Ts. Dr. Tay Chia Chay

Honorary Secretary, IMM

**REPLY SLIP**

I hereby confirm that I will **be able / not be able**\* to attend the AGM above.

SIGNATURE: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MEMBERSHIP NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: MOBILE NO: EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### Please indicate confirmation *via* email to secretariat@iomm.org.my before 12:00 pm, 7th March 2025.

*\*Delete whichever not applicable.*

**ANNUAL GENERAL MEETING PROXY VOTING FORM**

I (please print name in full) and IMM Membership no. wish to record my apologies for absence and hereby appoint (please print name in full) and IMM Membership no. (or, failing him/her, the Chairman of the Meeting) to act as my proxy at the 35th Annual General Meeting of the IMM.

Signature: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This Proxy Voting Form should be returned to the IMM office via email (secretariat@iomm.org.my) before**

**12:00 pm, 7th March 2025.**